

OUTBOUND INVOICE SUMMARY

WALK THROUGH PRINTED VERSION

This page shows the summary
for the invoice sheets attached.

DHL Invoice number.



MISS A.N. Other
COMPANY NAME
ADDRESS 1
TOWN/CITY
POSTCODE

DHL Express INVOICE SUMMARY

Invoice Number: LBA1234567
Account Number: 131245678
VAT Number: GB123456789
Invoice Date: 21-08-17
Page: 1 of 2

For Invoice Enquiries

Telephone: +44 (0)3442 480 777
Website: <https://mybill.dhl.com/login/>

View this invoice online and download appendices
<https://mybill.accountis.net/pp/>
Enter the following code: 3qn2d-07e4j

This is your DHL account
number. Please quote
this every time you
contact us.

Your registered VAT number.

Contact details for enquiries.
Remember to quote your
account number when
contacting us.

Details of how to view this
invoice and look-up back-up
documentation online.

Summary of the charges you
have been invoiced for.

Extra charges that
have been invoiced.

This will display the VAT codes
and the associated descriptions.

VAT is calculated per shipment
to give the amount shown on
the invoice.

This is the amount owing to DHL.

Type of Service	Number of Shipments	Total Weight	Number of Items	Standard Shipping Charge	Total of Extra Charges	Discount	VAT	Total amount (incl. VAT)
EXPRESS WORLDWIDE EU	1	6.50	2	59.82	24.23	-49.91	6.83	40.97
EXPRESS WORLDWIDE NON-DOC	1	0.50	1	55.64	6.26	-46.42		15.48
EXPRESS 12:00 DOC	1	0.50	1	28.83	9.23	-24.32	2.75	16.49
Total	3	7.50	4	144.29	39.72	-120.65	9.58	72.94

Analysis of Extra Charges (included in summary above)	Total	Analysis of Discounts	Total
FUEL SURCHARGE	17.22	Weight Charge Discount (W)	-120.65
REMOTE AREA DELIVERY	17.50		
PREMIUM 12:00	5.00		
Total Extra Charges	39.72	Total Discounts	-120.65

Analysis of VAT	Total
Code A Code Description Standard rate	Rate 20.00% Taxable Total 47.88 VAT 9.58
Code Z Code Description Zero-rated	Rate 0.00% Taxable Total 15.48 VAT 0
Total VAT	9.58

	Total (Excl. VAT)	VAT	Total (Incl. VAT)
Payment due in 30 days	63.36	9.58	72.94
Total Amount (GBP)	63.36	9.58	72.94

PLEASE SEND YOUR REMITTANCES TO DHL INTERNATIONAL (UK) LIMITED, CUSTOMER ACCOUNTING, PO BOX 4833, SLOUGH, SL3 3JE
DHL International (UK) Ltd, Southern Hub, Unit 1, Horton Road, Colnbrook, Berkshire, SL3 0BB • Tel: +44 (0)3442 480 777 • Fax: +44 (0)3442 480 916
Company Registration Number: 01184988 • DHL VAT No. GB751 8123 41 • Crest Code DGBXXX

Bank Name:	HSBC Bank Plc
Bank Address:	RSCE, 62-76 Park Street, London, SE1 9DZ
Account No:	91406396
Sort Code:	40-02-50
IBAN Code:	GB33 MIDL 400250 91406396
Swift Code:	MIDLGB22

Invoice No:	LBA1234567
Account No:	131245678
Amount:	72.94

Remittance advices should be emailed to rpu.cash@dhl.com
Please state you DHL Invoice Number and Account Number as a reference when making a payment.

Fuel surcharge details may be retrieved from www.dhl.co.uk/fuelsurcharge

Details of the DHL bank account
to make payments to.

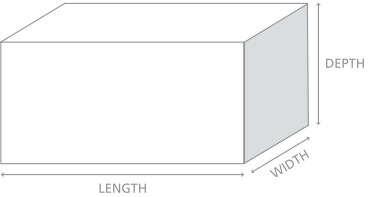
OUTBOUND INVOICE SUMMARY

INVOICE EXPLANATORY NOTES

PRINTED VERSION

This will show you payment options for making payments to DHL.

This is a calculation for volumetric weight.

Payment Options	
DIRECT DEBIT: Payment is collected from your bank account on or around 23 days from the invoice date. Further information can be obtained by contacting us on 03442 480 777 or visiting our website at www.dhl.co.uk/directdebit. Select the Direct Debit link. MYBILL: If you are registered for MyBill, payments can be made online via the MyBill hub. To sign-in or register for MyBill, please visit www.dhl.co.uk/mybill INTERNET / TELEPHONE BANKING: If you have access to the internet or telephone banking, payments can be made to: Sort Code 40-02-50, DHL Bank Account number 91406396. Please quote your DHL Customer number and/or Invoice Number as a reference to ensure that DHL can match your payment to the invoice. The IBAN code is: GB33 MIDL 400250 91406396 and the Swift code / BIC number is: MIDLGB22. CREDIT OR DEBIT CARD: You can settle your account using any major UK registered Credit or Debit Card. To pay by Credit or Debit card please call 03442 480 777. Alternatively you can make a payment online at www.dhl.co.uk/epayments CHEQUE: Cheques are payable to DHL International (UK) Ltd. Please send your remittance to: DHL International (UK) Ltd., Customer Accounting, PO Box 4833, Slough, SL3 3JE and provide the invoice number on the reverse of the cheque. AT THE BANK: You can make a payment directly at the bank using an invoice giro slip or by quoting DHL bank details: Sort Code 40-02-50, DHL Bank Account number 91406396. Please ensure the bank has entered your Invoice number and/or Customer number in their system as a 'Customer Reference', to ensure we can match your payment with your invoice. Please allow 4 working days for the payment to clear your account. All remittance advices should be sent either via email to rp.cash@dhl.com, or posted to the address below or faxed to 03442 480 916.	
Invoice information	
Volumetric weight: You may be sending a large, light weight shipment where its volumetric weight exceeds its actual weight. If so, the cost of the shipment is calculated on the space your consignment takes up. Export by Air To calculate the volumetric weight of your shipment multiply the length x depth x width of the shipment package and divide the result by 5,000 if you have measured in centimetres and 305 if you have measured in inches. For example, assume the actual weight of your shipment is 7kg, but the volumetric weight is: 50cm x 40cm x 30cm = 12kg 5,000 In this example the volumetric weight of 12kg is greater than the actual shipment weight. Export by Road To calculate the volumetric weight of your shipment multiply the length x depth x width of the shipment package and divide the result by 5,000 if you have measured in centimetres and 305 if you have measured in inches.	
	
Contact Details	
For invoice enquiries: Telephone: +44 (0)3442 480 777 Fax: +44 (0)3442 480 916 Website: www.dhl.co.uk/invoiceenquiries Please include the following information when contacting us in writing: • Your DHL account number • The invoice number your enquiry relates to, including any associated air waybill details • Your Name • Your contact telephone number, fax number or full email address • A full explanation of your enquiry	Please send correspondence to: DHL International (UK) Limited Customer Accounting Enquiries Department Southern Hub Unit 1, Horton Road Colnbrook Berkshire SL3 0BB To make a booking: Please telephone Customer Services: +44 (0)8442 480 844* * Calls to DHL UK phone numbers beginning '084' cost 7 pence per minute, plus your phone company's access charge. For general information or to track a shipment: Please visit the DHL website: www.dhl.co.uk

Contact details for enquiries. Remember to quote your account number when contacting us.

OUTBOUND INVOICE

WALK THROUGH

Invoice information.

Invoice Number: LBA1234567
Account Number: 131245678
Invoice Date: 21-08-17
Number of Pages: 2 of 2

Invoice



Indicates the service selected at time of booking.

Extra charges that have been invoiced.

This is the shipment number taken from the Waybill label that was completed when the shipment was sent.

The Shipper's Reference is a reference that is entered, by the Shipper. This value on the Waybill, can be up to 35 characters.

Displays the service subtotals in bold text.

Air Waybill Number	Shippers Reference	Shipment Date	Origin / Consignor	Destination / Consignee	Type of Service	Weight in Kg	Number of items	Standard Charge	Discount / Code	Extra Charges Description	Extra Charges Amount	VAT / Code	Total amount (incl. VAT)
1234567890	MORI	18-08-17	LHR, LONDON-HEATHROW MORI COMPANY NAME ADDRESS 1 TOWN, CITY COUNTY POST-CODE	CGN, COLOGNE ROSWITHA BIRKENBACH COMPANY NAME ADDRESS 1 TOWN, CITY COUNTY POST-CODE	EXPRESS WORLDWIDE eu	6.50 W	2	59.82	-44.86 W -5.05 W	FUEL SURCHARGE REMOTE AREA DELIVERY	6.73 17.50	2.99 A 0.34 A 3.50 A	17.95 2.02 21.00
Service Sub Total - EXPRESS WORLDWIDE eu						6.50	2	59.82	-49.91		24.23	6.83	40.97
1122334455	TECH	14-08-17	LHR, LONDON-HEATHROW TECHNICAL TEAM COMPANY NAME ADDRESS 1 TOWN, CITY COUNTY POST-CODE	SIN, SINGAPORE SARAH WANG LEE COMPANY NAME ADDRESS 1 TOWN, CITY COUNTY POST-CODE	EXPRESS WORLDWIDE non-doc	5.0 B	1	55.64	-41.73 W -4.69 W	FUEL SURCHARGE	6.26	Z Z	13.91 1.57
Service Sub Total - EXPRESS WORLDWIDE non-doc						0.50	1	55.64	-46.42		6.26		15.48
9876543210	MORI	02-08-17	LHR, LONDON-HEATHROW MORI COMPANY NAME ADDRESS 1 TOWN, CITY COUNTY POST-CODE	ORE, ORLEANS MR SMITH COMPANY NAME ADDRESS 1 TOWN, CITY COUNTY POST-CODE	EXPRESS WORLDWIDE non-doc	0.50 B	1	28.83	-21.62 W -2.70 W	PREMIUM 12:00 FUEL SURCHARGE	5.00 4.23	1.44 A 1.00 A 0.31 A	8.65 6.00 2.29
Service Sub Total - EXPRESS 12:00 doc						0.50	1	28.83	-24.32		9.23	2.75	16.94
Total GBP:						7.50	4	144.29	-120.65		39.72	9.58	72.94

The amount of VAT chargeable on each shipment and the associated code.

This is the total shipment charge.

Consignor details will be displayed as per the waybill.

Consignee details will be displayed as per the waybill.

This is the Invoice amount. This will be displayed on the summary sheet and the last page of your invoice.